

Business Administration

Professional Diploma



Leadership & Management
Global Organization
Geneva, Switzerland 



C E R T I F I E D



Reasons to Get Business Administration Certification

The most attractive thing about this course is the sheer number of jobs that it enables you to pursue. Every business and organization needs people to perform administrative and managerial tasks. A Business Administration Certification will open up this world to you.

Skills You Will Learn

While studying for your master business administration professional certification, you will acquire a basic understand of business practices and management in the areas of finance, marketing, economics and accounting. You will also gain personal communication skills, a must in the field of administration and management.

Business Administration Module

- ✓ Business Management
- ✓ Public Management
- ✓ Accounting & Finance Management
- ✓ Human Resource Management
- ✓ Economics
- ✓ Leadership & Public Relation
- ✓ Crisis Management
- ✓ Business English

Course Duration

- ✓ 36 Hours

Certification Issued by

- ✓ KHDA UAE and LMGO Switzerland

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