

المعهد العربي للمحاسبين والقانونيين

Arab Institute for Accountants & Legal



# DRAFTING CONTRACTS & LEGAL BRIEFS EXPERT



LAHAYE INSTITUTE

for Human Rights & International Law

معهد لاهاي لحقوق الإنسان والقانون الدولي



# DRAFTING CONTRACTS & LEGAL BRIEFS EXPERT

## COURSE OVERVIEW

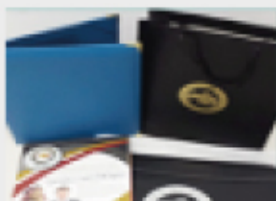
The essential basics of writing clear documents and contracts covering essential basic vocabulary and phrases which are most often used in legal documents such as contracts and other agreements.

## COURSE TOPICS

1. Key characteristics, components and types of contracts.
2. The conclusion of the contract: its terms and representations.
3. Procedures, requirements and phases of managing contracts.
4. Complex negotiation in the conclusion and realization of the contract.
5. Strategies and methodologies in managing contract to perceive & prevent disputes.
6. Identifying issues and implementing protocols in all the stages of contract executions.
7. Strategic considerations and approaches in drafting the contract in accordance with the common contract clauses.
8. Contract management implementation procedures and pitfalls.
9. Rights and obligations of the parties under the contract.
10. Arbitration rules and mediation procedures.
11. Access to justice for contracts.
12. The fundamental legal principles and provisions in regulating international contracts.
13. Implementing regulations and evaluations on tender documents procedures.
14. Preparation and primary factors in an effective and successful contract management.
15. General conditions and data requirements in drafting contracts.



COURSE MATERIAL



STATIONARY



PARKING



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